

Employer Completion of W-2 Regarding FCMM Retirement Plan Contributions

Type of Plan:

FCMM is a **403(b)(9) Retirement Income Account**

Contribution Types We Accept:

Tax-Deferred EmployER Contributions

- Non-Elective Employer Contributions = *Tax-Deferred* Benefit Contributions (**not** based on salary reduction contributions made by the employee)
- Employer Matching Contributions = *Tax-Deferred* contributions made in conjunction with Employee Elective Deferrals (Employee Elective Deferrals can be Pre-tax or Roth).

Elective EmployEE Salary Deferral Contributions (aka Voluntary Salary Reductions):

- Tax-Deferred* (Pre-tax) Employee Elective Deferrals
- Roth* (After-tax) Employee Elective Deferrals

Reporting Retirement Plan Contributions on Employee W-2's

- If any of the above contribution types have been made on behalf of the employee during the reportable tax year, "Retirement Plan" must be checked in Box 13
- EmployER contributions are not included in Box 1 or Box 12 of the W-2. The amount may be listed in Box 14 but it is not required.
- If the employee made salary deferral contributions from his/her paycheck, a *code* and the *total annual dollar amount* contributed must be entered into Box 12.
 - Use Code "E" for Pre-tax Elective deferrals under a section 403(b) salary reduction agreement.
 - Use code "BB" for Designated Roth contributions under a section 403(b) plan.
- The employee Pre-tax salary deferral amount is not included in Box 1.
- The employee Roth salary deferral amount is included in Box 1.

Void <input type="checkbox"/>	a Employee's social security number	OMB No. 1545-0008		
b Employer identification number (EIN)	1 Wages, tips, other compensation			
c Employer's name, address,	2			
d Control no.	4			
e Employee	6			
f Emp	8 Allocated tips			
15 State	10 Dependent care benefits			
9				
11 Nonqualified plans				
12a See instructions for box 12				
12b				
12c				
12d				
13 Salaried employee		14 Other		
15 Retirement plan		16 Third-party sick pay		
State income tax		18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Enter the code(s) for salary deferral type(s) in Box 12.
403(b) Pre-tax deferral code = E
403(b) Roth deferral code = BB

ALWAYS check the "Retirement Plan" box to indicate participation in an employer sponsored retirement plan

Although it is *not required*, the annual amount of employER contributions may be entered in Box 14.

Enter the total dollar amount deferred to the right of the code in Box 12. Do not combine Roth and Pre-tax amounts on the same line.

Salary Deferral amounts ONLY!

Form **W-2** Wage and Tax Statement
Copy D — For Employer

2026

Department of the Treasury—Internal Revenue Service
For Privacy Act and Paperwork Reduction Act Notice, see separate instructions.

Box 12. Employee 403(b) pre-tax elective deferrals (Code E) and 403(b) designated Roth contributions (code BB) are limited by the IRS annually. See article "Retirement Plan Contribution Limits" on the FCMM website for more information.

E—Elective deferrals under a section 403(b) salary reduction agreement

BB—Designated Roth contributions under a section 403(b) plan